

Credit Application - Office Imaging w/AEX Policy

Hytec Customer #	Customer Federal ID Number		
Company Name			
Billing Address			
City, State, Zip			
Accounting Contact		Accounting Phone	
Accounting Email		Sales Tax Exempt #	
Do you ship product to multiple states?		A valid copy of each State or Multi-jurisdiction Sales Tax Resale/Exemption Certificate is required.	
PO Required?		Invoice Delivery Settings	
Email Invoices to			
Type of Company			
Owner or Officers			
Name	Title	Address (If different than above)	Phone
Trade & Credit References			
Vendor Name	Email	Phone	Fax
Banking Information			
Bank Name		Account Number	
Contact		Phone	

I/We sign this application with the understanding that I/We agree to pay Hytec Dealer Services, Inc. (Hytec) invoices according to credit terms of NET 30 DAYS. Shipments will not normally be made on Delinquent Accounts. If Customer fails to abide by the conditions of this credit agreement, or if Hytec, in its absolute discretion, determines that Customer will be unable to pay amounts due and owing, Hytec has the right to revise or revoke these credit arrangements. If our firm has established a credit account and is unable to meet the terms above our company will be put on Pre-Paid status for all future orders. Hytec reserves the right to apply any outstanding credits against unpaid invoices that are equal or greater than 61 days past due. In the event a payment on account is received from customer and there is no designation to which invoices to apply the payment, Hytec reserves the right to apply to oldest unpaid invoices. Returned checks constitute a violation of the terms of this agreement and your account will be accessed a \$35 Fee for each returned check.

LIABILITY: Hytec Dealer Services, Inc. shall not be liable for any damages caused by common freight carrier to customer owned product, shipment delays or for any failure to deliver goods resulting from strikes, labor disputes, bread downs, wars, civil disputes, floods, acts of God, carriers, or suppliers or regulations of any government authority. It is the customer's responsibility to properly insure their own product.

I/We authorize Hytec to make whatever bank references and credit inquiries (PERSONAL, and or BUSINESS) it deems necessary in connection with my/our credit application, or in the course of review or collection of any credit extended with regard to my/our application for a credit account from Hytec. It is hereby specifically agreed that if it becomes necessary to place this account with an agency and or an attorney for collection, I/We agree to pay all costs involved, including agency fees, attorney fees, court costs and interest. I/We also hereby waive the privilege of having venue changed to the county of our residence and that it shall remain in the county where goods are sold.



I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied. It is also understood that the information furnished by this application is intended for the use in extension of commercial or business credit only with Hytec. I/We agree to immediately notify Hytec of any change in ownership or form of said business

By signing this form, you acknowledge that you understand and agree to Hytec’s credit policy and the advance exchange core return policy (listed below), and authorize Hytec to invoice your account for the non-return core replacement costs in the case that a repairable core is not returned to Hytec by the due date.

Company Name			
Authorized Signor Printed Name			
Signature			
Signor Title		Date	

Advance Exchange - Core Return Policy

The Advance Exchange Program is our most popular service program. It is also your fastest service alternative, providing you the ability to receive a repaired circuit board from Hytec the next business day. Advance Exchange parts can be shipped to your location, or directly to your service technician in the field.

Hytec provides you all the tools for a quick & easy return process. The Advance Exchange part comes with a reusable box, a prepaid return shipping label, a blank repair tag, and complete return instructions. (We recommend that you always keep a copy of the RS tracking numbers for your shipping records.) Hytec appreciates a quick core return and provides ample time to service your client and return a core to close the Advance Exchange order. Your defective core must arrive within 30 days to avoid being invoiced replacement costs.

Your repairable core must be:

- Received within 30 days from original order date
- The exact part number or an interchangeable part number to the item shipped to you.
- The core must be a repairable item, Hytec will inspect your core for repair ability within 10 business days.

Advance Exchange cores that are not returned in 30 days will be closed and you will be invoiced for a non-return core. The non-return core charge is the difference of the manufacturer’s dealer cost and the cost previously charged for the Advance Exchange. If the core is received after the 30 days, Hytec will contact you for the disposition of the core, at your cost. If you are a board bank customer, your late core will be placed in your board bank at Hytec.

All Customers must have a signed Advanced Exchange Agreement on file in order to receive Hytec’s Advance Exchange pricing. If there is not a form on file, Hytec will charge full replacement costs at the time of your Advance Exchange order and once a repairable core is received, within the 30 days, a core credit will be given. The core credit will be calculated at Replacement Cost less Hytec’s Advance Exchange price for the part.

Payment Information for Hytec Net 30 Terms

Payment Information for Hytec:

Check Payment by Mail Remit to Address - CL600105, PO Box 24620, West Palm Beach, FL 33416
When making payments by Check; make payable to Hytec Dealer Services, Inc.

ACH Payment to Hytec:

Bank Name: TD Bank
ABA Routing Number: 067014822
Account Number: 4327504985

When making payments by ACH; email accounting@hytecrepair.com with invoice numbers and paid amount.